

Supplementary Papers – Cabinet Member Updates



SURREY
COUNTY COUNCIL

Resources and Performance Select Committee

Date & time

Monday, 16
December 2019 at
10.00 am

Place

Council Chamber,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact

Ross Pike
Room 122, County Hall
Tel 020 8213 2725
Ross.pike@surreycc.gov.uk

Chief Executive

Joanna Killian

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email huma.younis@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Huma Younis on 020 8213 2725.

Elected Members

Mr Nick Harrison (Chairman), Mr Will Forster (Vice-Chairman), Mr Graham Knight (Vice-Chairman), Ms Ayesha Azad, Mr Chris Botten, Mr Mark Brett-Warburton, Mr Graham Ellwood, Mr Bob Gardner, Mr Naz Islam, Rachael I. Lake, Dr Peter Szanto and Mr Chris Townsend

Independent Representatives:

Supplementary Papers Attached:

6 CABINET MEMBER PRIORITIES UPDATE

(Pages 5
- 10)

Purpose of the report: For the Select Committee to receive an update from the Cabinet Member for Corporate Support and Cabinet Member for Finance on progress against their priorities and objectives.

Joanna Killian
Chief Executive

Published: Monday, 8 December 2019

Resources and Performance Select Committee

16 December 2019



Cabinet Member Priorities Update

The Chairman has agreed for the Select Committee to receive an update from the Cabinet Member for Corporate Support and Cabinet Member for Finance against their priorities and objectives.

Recommendation:

- That the Select Committee reviews the Cabinet Member updates attached and uses this to inform the Select Committee forward work programme and hold the Cabinet Members to account.

Next Steps:

The Select Committee will receive an update from the Cabinet Member for Corporate Support and Cabinet Member for Finance at each of its meetings focusing on priorities and work undertaken.

Report contact: Ross Pike, Committees Business Manager

Contact details: 020 8541 7368, ross.pike@surreycc.gov.uk

Annexes:

Annex 1: Cabinet Member for Corporate Support Update

Annex 2: Cabinet Member for Finance Update

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Resources and Performance Select Committee

16 December 2019



CABINET MEMBER UPDATE

Purpose of report:

To share details of the Cabinet Member's priority areas of work including strategy and policy developments and provide an overview of the budget position and performance of services within his/her portfolio.

Introduction:

A. Customer Services - Single Front Door

In line with the design principles of the Council's Target Operating Model to route customer contacts and enquiries online or via a single contact point, there is ongoing work to expand the single front door to bring in new services, as well as re-designing digital access to services.

Highlights include: non-urgent emergency service referrals to be routed through the Adults Team within the Contact Centre; design of a new front door for SEND enquiries to provide a consistent first contact experience and a gateway focussed on early intervention; actively gathering customer feedback to improve highways defects online reporting, re-designing according to the needs and preferences of customers.

B. The 2020-21 Annual Procurement Forward Plan

The revised Procurement and Contract Standing Orders agreed by the Council in May 2019 require the preparation of an Annual Procurement Forward Plan (APFP) during the business planning cycle. The APFP provides early visibility of procurement activities over the current £181,302 OJEU (Official Journal of the European Union) threshold. The 2020/21 APFP will be presented to Cabinet for approval on 17 December 2019.

C. Coroner's Service

The Coroners and Justice Act 2009 transferred responsibility for provision of support to Coroners from the Police to upper tier local authorities. In Surrey, this took effect from April 2018. The Council

supports the service through the employment of a staff team, the Coroner's Office, and also funds accommodation, contracts, tendering, IT and office systems. There are also paid and volunteer Court Ushers. The Senior Coroner in Surrey is responsible for running the Coroner's Office under the national jurisdiction of the Lord Chancellor. The service is currently located in offices and three courtrooms in Woking. Valuable management and customer services support has been provided in recent months by senior Customer Services staff. The service is to be the subject of an LGA Peer Challenge at the end of November, which will focus on its operational efficiency and cost effectiveness.

Recommendations:

1. The Committee reviews the information contained in this update and offers feedback to the Cabinet Member.
2. The Select Committee considers where it may add value to the Cabinet Member's work through scrutiny and scopes topics as required.

Next steps:

The Cabinet Member(s) to return with a further update at the next formal meeting of the Committee.

Report contact: Dr Zully Grant-Duff, Cabinet Member for Corporate Support

Resources and Performance Select Committee

16 December 2019



CABINET MEMBER UPDATE

Purpose of report:

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FINANCIAL REPORT

A. PERIOD 6 RESULTS:

1. The latest forecast at period 6 for the year-end is for a Revenue deficit of £1.9m. This is broadly due to planned savings not being achieved and new pressures emerging.
2. These pressures are in the normal areas of SEND and the growing pressures on Adult Social Care (ASC)
 - 2.1 Although ASC are forecasting meeting their budget envelope for the year, increasing pressures are beginning to appear in the number and costs of placements.
3. The decision to capitalise certain highway costs resulted in the Highways results reflecting a favourable outlook to the budget.

B. CAPITAL:

4. The council set a capital budget for 2019/20 of £129.2m in February 2019. Following the approval of additional schemes in-year and the re-profiling of some capital projects to reflect current expectations of programme delivery, the Capital Budget for 2019/20 has been revised to £128m.
5. Efforts are in place to speed up the process which should lead to the majority of projects being completed within this financial year.
6. The restructuring of the Finance function is on track and will be completed by end of November.

C. PROPERTY:

7. Patricia Barry has been in post since early October as the service's new Director.
8. The transformation of the service is currently being scoped with specifications for a number of Assistant Directors being finalised.
9. The council has agreed to proceed with the initial four sites for development with PFP under the joint venture agreement. In addition, following Cabinet approval three sites for ASC extra care facilities have also been awarded to PFP.
10. Progress is being made in establishing a "Corporate landlord" model within the County which when implemented will provide for the responsibility to be fully centralised and sit with Land & Property and not with the individual services
11. Capital expenditure process is being revised to ensure that all capital projects are lined up with the respective revenue budgets and that the impact on the overall Council are considered.

Recommendations:

1. The Committee reviews the information contained in this update and offers feedback to the Cabinet Member.
2. The Select Committee considers where it may add value to the Cabinet Member's work through scrutiny and scopes topics as required.

Next steps:

The Cabinet Member(s) to return with a further update at the next formal meeting of the Committee.

Report contact: Mel Few, Cabinet Member for Finance

Sources/background papers: Cabinet Papers for Tuesday 26th November 2019;

<https://mycouncil.surreycc.gov.uk/ieListDocuments.aspx?CId=120&MId=6331&Ver=4>